

Hulland Ward Parish Council

Clerk to the Parish Council – Mrs Brenda Kirkham
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To: The Members of Hulland Ward Parish Council

You are summoned to attend the **Annual Parish Council Meeting of Hulland Ward Parish Council on Monday 9 May 2022 in Hulland Ward Millennium Village Hall at 7.00 pm** (immediately following the Annual Parish Meeting)

Apologies to the Clerk prior to the meeting please.

Brenda Kirkham

Clerk to Hulland Ward Parish Council
3 May 2022

AGENDA

1. Attendance/Apologies
2. Election of Parish Council Chair
3. Election of Parish Council Vice-Chair
4. Co-option of Parish Councillor
5. Confirmation by Parish Councillors that their declarations of Pecuniary Interests are up to date
6. Roles & Responsibilities of Parish Councillors:
 - a) Planning
 - b) Speed Signs & Community Speed Watch
 - c) Defibrillator
 - d) Neighbourhood Watch
 - e) Estate Issues
 - f) Village Hall Liaison
 - g) Website/Publicity
 - h) Grassing Mowing
 - i) Main Road Hedge Cutting
 - j) Play Area & Playing Field
 - k) Village Environment & Bulb/Tree Planting
 - l) Estate Issues
7. Council Policies for Approval
 - a) Financial Regulations
 - b) Recording of Parish Council Meetings
 - c) Asset Register
8. Dates & Times for Parish Council Meetings for the next 12 months

9. **Approval of Minutes of the meeting held on the 4 April 2022**
10. **Outstanding items from the previous meeting**
11. **Declaration of interests**
12. **Briefings/Comments:**
 - a) District and County Councillors
 - b) Invited comments from Hulland and Biggin Parishes
 - c) Invited comments from the public – **members of the public will be allowed 3 minutes per person, the maximum amount of time allowed for this item will be at the discretion of the Chair but will usually be 10 minutes.**
13. **Village Development:**
 - a) Application No 22/00327/AGR - Agricultural Prior Notification - Erection of fodder and machinery store - Magfield Farm, Smith Hall Lane, Hulland Ward
 - b) Update on Wheeldon Way Development
14. **Village Image & Environment:**
 - a) Queen Elizabeth’s Platinum Celebrations – Opening of the Jubilee Orchard and Presentation of Mugs to the School Children
 - b) Update on issues at Hulland Ward and Brailsford Doctor’s Surgery
 - c) Defibrillator
15. **Audit for 2021/22**
 - a) Approval of Internal Auditor’s Report
 - b) Approval of Annual Governance Statement
 - c) Approval of Annual Accounting Statement
 - d) Approval of Certificate of Exemption
16. **Finance and Administration:**
 - a) Parish Council Insurance Renewal
 - b) Update on Finances
 - c) Invoices and Expenses for approval at this meeting:

Acres Signs	744.00
Npower	2.13
Glasdon	135.25
Hulland Ward Village Hall	80.00
Darren Cartwright	20.00
Clerk's Salary	239.23
Nest Pensions	32.37
Clerk's Expenses	138.75

17. **Review & Update on Capital Projects**
18. **Councillor’s Reports & Observations**
19. **Clerk’s Report & Correspondence**

20. Date of next Meeting