

Hulland Ward Parish Council

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Unapproved Minutes of the Annual Parish Council Meeting

held at Hulland Ward Millennium Village Hall

On Monday 9 May 2022 at 7.00 pm

Present: Cllr P Birkbeck (Chair); Cllrs: D Astle, M Atkin, K Dean, D Lewis, J Morgan and New. 1 Member of the Public. Mrs B Kirkham (Clerk)

1 Attendance & Apologies

Cllr Birkbeck welcomed everyone to the meeting. Apologies were received from Cllr Scott and Mr T Sadler (representing Hulland Village) and Ms L Redfern (representing Biggin Village). It was noted with regret that Cllr Scott has now resigned from the Parish Council due to pressure of work.

2 Election of Parish Council Chair

Cllr Birkbeck was re-elected Chair, proposed by Cllr Morgan seconded by Cllr New

3 Election of Parish Council Vice Chair

Cllr New was elected Vice-Chair, proposed by Cllr Morgan, seconded by Cllr Birkbeck

4 Co-option of Parish Councillor

The Council resolved to co-opt Mr David Astle to the Parish Council, Cllr Astle signed the acceptance of office form.

5 Confirmation by Parish Councillors that their declarations of Pecuniary Interests are up to date

All Councillors reviewed their Pecuniary interest forms and confirmed that they were up to date.

6 Roles & Responsibilities of Parish Councillors:

The following roles and responsibilities were agreed:

- a) Planning – Cllrs Morgan and Birkbeck
- b) Speed Signs & Community Speed Watch – Cllr Dean
- c) Defibrillator – Cllr Atkin
- d) Neighbourhood Watch – Cllr Atkin
- e) Estate Issues – Cllrs New and Atkin
- f) Village Hall Liaison - Vacancy
- g) Website/Publicity/Facebook - Clerk with Ms Thacker continuing to update the Council's Facebook Page
- h) Grass Mowing – Cllr Birkbeck
- i) Main Road Hedge Cutting – Cllr New
- j) Play Area & Playing Field – Cllrs Astle and New
- k) Village Environment & Bulb/Tree Planting – Cllr Lewis
- l) New Estate Issues - Vacancy
- m) Banking – Cllrs New, Atkin and Dean
- n) Outlying areas – Cllr Morgan

7. Council Policies for Approval

a) Financial Regulations

The Council resolved to approve the Financial Regulations with the following amendments:

2.2 Cllr Dean to be given 'View Only' access to the bank account.

3.3. This item to be amended to read: "The council shall consider annual budget proposals based on the previous, current and forthcoming year taking into account revenue and capital receipts and payments

including recommendations for the use of reserves and sources of funding and update the forecast accordingly.”

5.2 The Chair to sign the schedule of payments each month.

6.5 Cheque counterfoils to be initialled in future.

6.11 This process was in place but needed to be updated. **Action: Clerk**

6.17 When supplier details need to be updated these to be approved by a Councillor with Finance responsibility

10.1 The Council contractor to receive a quarterly summary of additional tasks.

b) Recording of Parish Council Meetings

The Council resolved to approve the policy on the recording of Parish Council meetings as circulated.

c) Asset Register

The updated Asset Register was to be brought to the next meeting. The Council resolved to do an annual tour of the Council’s Assets.

8 Dates & Times for Parish Council Meetings for the next 12 months

The Council approved the following meeting dates: 6 June, 4 July, 5 September, 3 October, 7 November, 5 December 2022 and 9 January, 6 February, 6 March, 3 April and 8 May 2023.

9 Approval of Minutes of Meeting held on the 4 April 2022

The Council resolved to accept the minutes of the meeting held on the 4 April 2022 as a true record of that meeting proposed by Cllr New and seconded by Cllr Atkin.

10 Outstanding items from the previous meeting

Cllr Birkbeck also declared a non-pecuniary interest as a School Governor.

11 Declaration of Interests

There were no declarations of interest on any items on the agenda.

12 Briefings and Comments

a) District and County Councillors

There were no District or County Councillors present at this meeting.

b) Invited Comments from Hlland and Biggin Parishes

There were no representatives present from Hlland and Biggin Parishes.

c) Invited Comments from members of the Public

There were no members of the public present at this meeting.

13. Village Development:

a) Application No 22/00327/AGR - Agricultural Prior Notification - Erection of fodder and machinery store - Magfield Farm, Smith Hall Lane, Hlland Ward

The Parish Council resolved to have no objection to this application.

b) Wheeldon Way Development – Update from Working Group

No further information was currently available.

14 Village Image & Environment

a) Queen Elizabeth’s Platinum Celebrations – Opening of the Jubilee Orchard and Presentation of Mugs to the School Children

The official opening of the Jubilee Orchard was to take place by the Lord Lieutenant of Derbyshire, Mrs. Elizabeth Fothergill, CBE on the 27 May at 10.30 am, the Lord Lieutenant to be asked to plant a new tree, the event was open to the public and it was hoped that children from Hlland School would

be present. After the tree planting the Lord Lieutenant would be invited for refreshments in the church.

The china Jubilee mugs which had been ordered will now not be available until July. The Council resolved to order replacement earthenware mugs, unfortunately these are unlikely to be received before the Jubilee.

b) Update on issues at Hulland Ward and Brailsford Doctor's Surgery

An Open Meeting had been advertised for the 6 June but unfortunately that can't now go ahead. It is still hoped to arrange the meeting on an alternative date. Councillors reported problems with prescription collections. *Action: Clerk*

c) Defibrillator

The Council resolved to hold another defibrillator training session at a cost of £175 plus the cost of the hire of the Village Hall. *Action: Cllr Atkin.*

15 Audit 21/22

a) Approval of Internal Auditor's Report

The Internal Auditor's Report had identified issues with the website, which the Council were fully aware of. The Council resolved to accept the Internal Auditor's Report.

b) Approval of Annual Governance Statement

The Council resolved to accept the Annual Governance Statement.

c) Approval of Annual Accounting Statement

The Council resolved to accept the Annual Accounting Statement

d) Approval of Certificate of Exemption

The Council resolved to Accept the Certificate of Exemption.

15 Finance and Administration

a) Parish Council Insurance Renewal

Clerk to circulate information when available and obtain new quotes. *Action: Clerk*

b) Update on Finances

The balance in the current account was £34,365.90.

c) Invoices and Expenses for approval at this meeting

The Council unanimously resolved to approve payment of the following items:

| | |
|---------------------------|--------|
| Acres Signs | 744.00 |
| Npower | 2.13 |
| Glasdon | 135.25 |
| Hulland Ward Village Hall | 80.00 |
| Darren Cartwright | 20.00 |
| Clerk's Salary | 239.23 |
| Nest Pensions | 32.37 |
| Clerk's Expenses | 138.75 |

16 Review & Update on Capital Projects

Nothing further to report at present.

17 Councillor's Reports and Observations

- Cllr Dean updated the meeting on the latest speed sign data, this would be published on the website in due course. The speed watch group had met once, the group had no PCSO support, and it was difficult to send information to the Safer Neighbourhood Team.

- Two trees opposite the Black Horse appeared to be dead, this had been reported to the County Council.
- A suggestion was made regarding fund raising for Ukraine. However it was reported that a fund raising event in aid of (D.E.C.) Ukraine is planned at the Primary School on Friday 20th May at 2.30pm. Hulland Ward community in association with the primary school are holding a fun charitable event, all proceeds going to the people of Ukraine. Strongly supported by Hulland Pre-school, Church, P.T.F.A, gardening club and W.I.
- Cllr Atkin had written to Cllr Bright at DDDC regarding the lack of police support.
- A playground inspection was to be carried out at the end of the month.
- A hole in the road at Intakes Lane near Halter Devil was to be reported to County Highways.
- Aggregate Industries had changed the lighting hours, so there was less light pollution.
- Meetings held with Aggregates Industries regarding transporting of materials through the village at unsocial hours had proved positive. Some of the problems were caused because the company had insufficient storage on site. However, it was hoped that delivery hours would improve. A meeting with Longcliffe Quarries was to be held shortly.
- The Parish Council's woodlands required attention. This to be an agenda item at the next meeting.

18 Clerk's Report and Correspondence

Most correspondence had gone out by email. A complaint had been received about the mowing opposite Biggin View, Clerk to check the handyman's contract. **Action: Clerk**

The Council had received a request for up to £100 support towards the village Jubilee Pudding & Prosecco event. The Council resolved to offer this support. **Action: Clerk**

19 Next Parish Council Meeting

The next meeting was planned for Monday 6 June 2022 at 7 pm.

The meeting closed at 8.35 pm.

Signed Dated 6 June 2022